

December 30, 2004

TO: Board of Selectmen, Sewer Commissioners

FROM: F. Dore' Hunter, Chairman

SUBJECT: Selectmen and Sewer Commissioners' Report

JANUARY 3, 2005
6:30 P.M.

I CITIZENS' CONCERNS

II SEWER COMMISSIONERS' BUSINESS

III PUBLIC HEARINGS & APPOINTMENTS

6:30 EXECUTIVE SESSION

1. 7:02 – **OPERATIONAL MINUTE** – The Town Manager will give the Board a brief update on various topics.
2. 7:05 **SEPTIC LOAN PROGRAM AUTHORIZATION** – The Finance Director will be in requesting Board approval for the Septic Program Loan.
3. 7:10 **BOSTON EDISON POLE LOCATION HEARING, MAIN STREET AT PUBLIC SAFETY FACILITY** – Enclosed please find materials in the subject regard, for Board consideration.
4. 7:15 **MARTIN STREET SIDEWALK DISCUSSION**, (continued from Citizens Concerns of December 13.) Enclosed please find materials in the subject regard, for Board consideration.
5. 7:45 **FY06 BUDGET DISCUSSION** – Enclosed please find materials in the subject regard, for Board consideration.
6. 8:15 **HABITAT FOR HUMANITY** - Enclosed please find materials in the subject regard, for Board consideration.
7. 8:45 **FAULKNER MILL SITE PLAN SPECIAL PERMIT / SPECIAL PERMIT, #09/24/04-399, 4 HIGH STREET** – (continued from December 13 meeting) Enclosed please find materials in the subject regard, for Board consideration.

IV SELECTMEN'S BUSINESS

8. OTHER BUSINESS

V CONSENT AGENDA

9. **ACCEPT MINUTES** – Enclosed please find Minutes of the December 13, 2004 Selectmen's meetings, for Board consideration.

10. **ACCEPT GIFT**– Enclosed please find a request for acceptance of the following gifts for Winterfest 2005 at NARA Park:

Life Care Centers of America, \$50.00

Gallant Insurance Agency, \$200.00

Butter Brook Farm, \$25.00.

11. **ACCEPT GIFT** – Enclosed please find a request for acceptance of the gift of mileage from Dean Charter, for Board consideration.

12. **ACCEPT GIFT**– Enclosed please find a request for acceptance of a donation of \$130.00 from the Juniper Ridge Book Club to the West Acton Citizens' Library, for Board consideration.

13. **BETSY BALL, GEORGIA WHITNEY FUND** – Enclosed please find a confidential request for funds from the Director of the Council on Aging, for Board consideration.

14. **COMMITTEE APPOINTMENT, TRANSPORTATION ADVISORY COMMITTEE** – Enclosed please find a Volunteer Application from Antonio Santoro for appointment to the TAC as an Associate Member with a term ending 6/31/05, for Board consideration.

15. **SITE PLAN SPECIAL PERMIT #01/03/01-365 AMENDED, 55 KNOX TRAIL** – Enclosed please find materials in the subject regard, for Board consideration.

VI TOWN MANAGER'S REPORT

VII EXECUTIVE SESSION

16. There will be a need for Executive Session (6:30 P.M.)

ADDITIONAL INFORMATION

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This IS NOT a complete Agenda.

Jan. 24 –O'Natural's Liquor License Change, Class II Used Car Non-Display License

Feb 7

Feb 28

March 14/28

April 4

GOALS 2004-2005

1. Produce Morrison Farm Development Master Plan (Bob/Walter)
2. Improving Inter Board Communication (Dore')

GOALS carried forward

3. Monitor Labor Negotiations (Peter/Trey)
4. Improve Communication with Town Boards (ALL)
5. Revisit 2020 planning process for direction to make this process more beneficial towards implementation of long-term vision, and to get a first rough cut of what happens next year before school is out for the summer (Trey/Peter)
6. ALG process be used for purpose of Budget Planning for FY05 (Dore'/Peter)
7. Process Planning for "Life after NESWC" (Bob)
8. Joint IT process-organizational change (Walter/Dore')
9. Middlesex Pension Alternatives (Walter/Trey)